



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



November 28, 2012

DIVISION MEMORANDUM
No. 601, s. 2012

ORIENTATION-WORKSHOP OF ELEMENTARY/SECONDARY
SCHOOL HEADS, DISTRICT ICT COORDINATORS ON
LEARNERS' INFORMATION SYSTEM (LIS)

To: OIC Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary/Secondary School Heads
District ICT Coordinators

1. There will be an Orientation -Workshop for Elementary/Secondary School Heads and District ICT Coordinators on the Learners' Information System (LIS) at DepEd, Division of Cebu Province Social Hall, Sudlon, Lahug, Cebu City, from 8:00 A.M. to 5:00 P.M. on the following dates:

December 5, 2012 A.M. - All Elem. School Heads & District ICT Coordinators of the 4th CD
P.M. - All Secondary School Heads

December 6, 2012 A.M. - All Elem. School Heads & District ICT Coordinators of the 5th CD
P.M. - All Elem. School Heads & District ICT Coordinators of the 1st & 6th CD

December 7, 2012 A.M. - All Elem. School Heads & District ICT Coordinators of the 2nd CD
P.M. - All Elem. School Heads & District ICT Coordinators of the 3rd CD

2. Participants are required to bring their Master list of Pupils/Students by grade level and by section & the official list of 4 P's/CCT recipients.

3. Travelling and other incidental expenses that will be incurred during the attendance of the said orientation-workshop shall be charged against school MOOE/school/PTA funds, while lunch of facilitator and staff & snacks of participants shall be charged against division funds, subject to the usual auditing and accounting rules and regulations.

4. This Memorandum shall serve as Authority to Travel.

5. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

ADM/ARA